

SECRET

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100100047-5

REPORTS INVENTORY				CONTROL NO. DDS/OF-043	
PREPARE IN DUPLICATE					
1. TITLE OF REPORT (If a fill-in report include Form No.) Reports to Congress by Public Law 88-588 on Personal Property Losses				2. TYPE OF REPORT	
				<input checked="" type="checkbox"/> STATISTICAL <input type="checkbox"/> NARRATIVE <input type="checkbox"/> MACHINE-NAME LISTING	
3. FUNCTIONAL AREA		PERSONNEL		ADMIN. GENERAL	
		LOGISTICS		OTHER (specify)	
		MEDICAL			
		TRAINING			
		SECURITY			
		FINANCE			
4. NO. OF COPIES PREPARED 7		5. FREQUENCY (weekly, monthly, quarterly, etc.) Annually		6. DISTRIBUTION (No. of components not number of copies) 1	
7. FORMAT (memorandum, form computer print-out, etc) Memorandum		8. ADP PROCESSING		9. DIRECTIVE AUTHORITY REQUIRING REPORT DDS	
		YES IF YES GIVE ADP PROCESSING NO. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
10. PREPARING COMPONENT (include lowest level contributing information to report) Covert Activities Branch/C&L Div.			11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)		

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X HOURS PER REPORT	= COST PER REPORT	X TIMES PREPARED	= COST PER YEAR
GS-08	\$4.74	6	\$28.44	1	\$28.44
GS-05	3.25	6	19.50	1	19.50
					\$47.94

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR					\$ 47.94

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

25X1 Authority PL 88-588,
 To provide Congress annually with a report reflecting the number and amount of claims settled under provision of this law.
 NOTE: On 28 August 1966 the DDS advised that the report would not be forwarded to the Congress.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT <input checked="" type="checkbox"/> RETAIN AS IS <input type="checkbox"/> OTHER (explain) <input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE		ESTIMATED SAVINGS	
		MAN-HOURS 12	DOLLARS \$47.94

16. DATE OF INVENTORY 25X1		17. NAME AND TITLE OF PERSON FURNISHING INFORMATION Approved For Release 2006/11/13 : CIA-RDP75-00399R000100100047-5		18. EXTENSION	
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